

CSI PHOENIX CHAPTER

MEETING MINUTES

DATE: April 12, 2016
TIME: 10:00 AM
LOCATION: Double Tree Suites Hotel

ATTENDANCE (P = Present; A = Absent)

OFFICERS AND DIRECTORS

President	Eduardo Galindo	P
President Elect	Bobbi Jo Huskey	P
1st Vice President	John Campbell	P
2nd Vice President	Jim Daniels	A
Secretary	Mark Yarish	P
Treasurer	Teri Hand	A
Director 15-17	Jeff Cox	P
Director 15-17	Gary Campbell	A
Director 14-16	Kelly Gray	P
Director 14-16	Dennis Keane	A
Past President	T.J. Valdez	A

COMMITTEE CHAIRPERSONS

Programs	Kathy Gittens	A
Membership	Jay Harris	A
Professional Development	Richard Vullo	P
Certification	John Campbell	P
Technical	Jim Nisted	P
Academic Programs	Jon Hammond	A
Awards	Mark Yarish	P
Scholarship	Brian McClure	A
Fundraising	Jeremy Gustafson	A
Media/Communication	Tammy Stevens	A

Call to Order: 10:10 AM by President Eduardo Galindo.

Adoption of Agenda: Agenda was followed as presented.

Approval of Minutes: March minutes were approved with corrections.

Treasurer's Report: Financials were sent out via e-mail. Currently a deficit is being carried however that was anticipated and included in the budget. A "Pay Pal" reader is available and would save money and Teri will be authorized to purchase. Board to consider Pay Pal option for website at later meeting.

President's Report: Since newsletter will be published over the summer Ed suggested the Chapter plan more activities that would maintain momentum and/or create a quicker transition in August.

Discussed changing name of "Kenn Lockhart Fund" committee to "Scholarship" to allow for greater flexibility/discretion in funding.

Mark made motion to change committee name, John seconded. Motion passed.

Committee Reports:

Scholarship: No report

Technical: Test panels are set up and data being collected. Expect a report to follow. There is a new member in the group.

Programs: Charlie Popeck- "Green Modeling" next program.

Professional Development:

"Lets Get Dirty" session with Marazzi Tile is scheduled for April 22.

11th Hour Bid simulation to be held June 10. Joint event with ASPE.

Phoenix Renews Community garden project-"Tiny Library" project TBD.

Fundraising: Jeremy indicated Golf Tourney costs have been covered by registrations. Still need more participants to round out the field. Details are finalized. Additional recognition to be offered to sponsors who donate above the set sponsorship level.

Certification: Four persons from AZ passed their tests this past fall: Ryan Harrington (CDT), Kristi Duce-Romero (CCS), Brian McClure (CCCA), Tyler Knight (CDT).

"Critical Aspects" seminar was well attended. Discussed possible training seminar again this fall- will depend on demand.

Academic: No report. Suggestion made to combine with Professional Development at last (March) meeting.

Media/Communications: (notes provided via e-mail)

CSI Golf Tournament event and registration links available.

Email Reminders... Scheduled every two weeks for Meetings & Newsletter.

President & Board Chairman , have access to update and upload documents to the CSI website. Access links and passwords to be released shortly..

Awaiting guidelines for Website access

Membership: No report.

Old Business: No old business discussed

New Business: Officer succession policy to be included in the "Policy Handbook".

Bobbi Jo will announce voting results

Awards – Mark stated three award submissions will be made- Outstanding Chapter Commendation, Communications (Chapter

website), Innovation in Construction. Mark and John to coordinate on Chapter Commendation award.

Neal Davison stated objections to Institute's proposed By-law changes and process. He will draft concerns for consideration by Board and possible support/forward to Institute from the Chapter.

John inquired about an audit of the Chapter's finances and it was agreed set this up.

Adjournment: Mark moved to adjourn; Kelly seconded motion. Meeting adjourned.

Minutes of meeting submitted by Mark Yarish, Secretary